# Using your card

# 1. What is FleetCard?

FleetCard is a payment card for fuel and oil purchases (blue card) and repairs (orange card). Non-fuel items, like snacks or coffee, are declined automatically. Your attcahed FleetCard is active and ready to use.

# 2. Where can I use FleetCard?

FleetCard is accepted at over 90% of service stations nationwide. Fill up where convenient, but we recommend refuelling at Shell, Reddy Express, Coles Express, Ampol Foodary, Ampol EG, and 7-Eleven to avoid merchant surcharge fees.



#### 3. How to Complete a Transaction:

- 1. Note your vehicle's odometer reading if required.
- 2. Refuel and go to the transaction counter.
- 3. Swipe your FleetCard and enter the odometer reading if prompted.
- 4. If asked for a PIN and none is assigned, just press "enter" at the end.

#### 4. What if my card is lost or stolen?

Notify your Head Office, Fleet Manager, or Office Manager immediately to have the card terminated and replaced.

# 5. What if my transaction is declined?

Contact your Head Office or FleetCard Customer Service at 1300 881 246. Declines can occur if:

- The fuel type does not match the card's restriction
- Non-fuel items are included in the purchase
- The transaction exceeds the card's limit

# 6. What if my transaction is declined?

Contact Head Office or call FleetCard Customer Service at 1300 881 246.

# 7. Can I earn Flybuys points?

Yes, just present your Flybuys card at Coles or Reddy Express locations to earn points

on fuel purchases.

# Start using your card today

Download the FleetCard App on Google Play or the App Store



