

Your new invoice layout is now easier to read!

Your time is important, so we thought we would give you some back by changing your invoices to make them easier to read and understand.

We have highlighted the most important information for you, by showing what you owe now, broken down clearly into previous and current charges.

For more detailed transaction information, we have also changed the way that we summarise charges, with an Account Summary by Cost Centre or Cardholder and graphs showing the past three months worth of charges. The changes we have made to the Transaction Activity section clearly show charges made on each card, making your account easier to read.

You also have the option of receiving your invoices via email. If you want to receive your invoices instantly, just call us or email us.

If you have any queries about your new invoice, just call 1300 881 246 or email customer@bfcards.com.au

FAQ's

Can I access my information online?

Yes, we have secure online access where you can get loads of information just go to fleetcard.com.au and click **Login** (if you are not currently registered - click 'register' and complete).

What if I don't want all this information, just a summary?

You can receive just the first page, we invoice you as normal and suppress the transaction detail. Just email us your request on customer@bfcards.com.au or call 1300 881 246.

What do the graphs under the Account Summary show?

These graphs show a snapshot of comparative spend on Fuel/Oil and Other Expenses and can help to identify any major changes in costs.

Your New Invoice Layout

Account Number: 00001 Invoice Issue Date: 26 Apr 22 Invoice Number: 12345678910
Account Summary by Cardholder
Cardholder
123456



Tax Invoice/Statement

That's you!

Business Fuel Cards Pty Ltd | ABN: 99 161 72 106 | GPO Box 3892, Sydney NSW | P 1300 881 246 | E customer@bfcards.com.au | W bfcards.com.au

World's best company

Attention: A. Guy
PO Box 1234
REGENCY PARK SA 5942

Account Number: 00001
Invoice Number: 123456789
Invoice Issue Date: 26 Apr 22
Statement Period: 20 Apr 22 - 26 Apr 22

TOTAL CHARGES DUE 03 May 22 **\$784.10**

Credit Limit: \$2,000.00

PREVIOUS ACTIVITY

| | |
|--|------------|
| Closing balance as at 19 Apr 22 | \$368.94 |
| Payment received 26 Apr 22 - thank you | \$368.94CR |

CURRENT CHARGES

| | |
|--------------------------------------|-----------------|
| Transaction activity (Excl. GST) | \$712.82 |
| Total GST included in this account | \$71.28 |
| Current charges (Incl. GST) | \$784.10 |
| TOTAL CHARGES DUE (Incl. GST) | \$784.10 |

Previous Charges

Current Charges

More ways to pay:

Accepting Visa, Amex & Mastercard payments*
*Credit card processing fees apply

EFT: BSB: 032 143 Acc: 467 990

Direct Debit: Call us on 1300 881 246 to arrange



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Total excl GST
218.76
288.22
205.84
\$712.82

Your Account Details

Total Amount Due and Due Date

Relevant Offers and Updates

Payment Advice

An amount of **\$784.10** less any payments allocated before **29 Apr 22** will be Direct Debited from your bank account: **012-345-678910** on **03 May 22** unless you advise us otherwise by **29 Apr 22**.

Payment Information

032143 467990 35457 000078410

World's best company

Attention: A. Guy
PO Box 1234
REGENCY PARK SA 5942

Account Number:

00001
Invoice Number: 123456789
Invoice Issue Date: 26 Apr 22
Statement Period: 20 Apr 22 - 26 Apr 22

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03 May 22

Credit Limit: \$2,000.00

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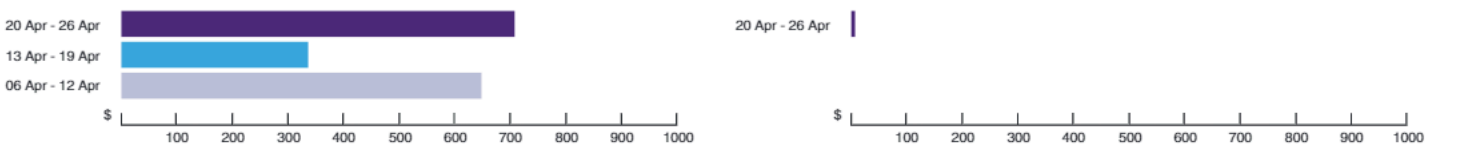


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Account Summary by Cardholder

| Cardholder | Fuel/Oil | Vehicle Maintenance | Tyres | Other Charges | Total excl GST |
|-------------------|-----------------|---------------------|----------|---------------|-----------------|
| 123456 | 218.76 | - | - | - | 218.76 |
| 789101 | 288.22 | - | - | - | 288.22 |
| 121314 | 199.02 | - | - | 6.82 | 205.84 |
| Sub Totals | \$706.00 | - | - | \$6.82 | \$712.82 |



Fuel / Oil:
Diesel • Petrol • LPG

Other Charges:
Vehicle Maintenance - Services • Repairs
Tyres - Tyres
Misc - Car Wash • Toll Road Charges • LPG Bottles

Transaction Activity

| Date | Supplier Name | Supplier ABN Number | Reference Number | Quantity | Product | Price excl GST | GST | Price incl GST |
|----------------------------|---------------------------------|-----------------------------|------------------|-----------------------------|---------|-----------------|----------------|-----------------|
| CARD NUMBER: 123456 | | REGISTRATION: ABC123 | | | | | | |
| 19/04/22 | COLES EXPRESS MODBURY NORTH | | 770 | 71.63L | Diesel | 121.06 | 12.11 | 133.17 |
| 22/04/22 | COLES EXPRESS FINDON | | 595 | 56.89L | Diesel | 97.70 | 9.77 | 107.47 |
| Total | | | | | | \$218.76 | \$21.88 | \$240.64 |
| CARD NUMBER: 789101 | | NAME: Driver 2 | | REGISTRATION: ABC124 | | | | |
| 19/04/22 | COLES EXPRESS MANSFIELD PARK | | 545 | 48.92L | Diesel | 79.13 | 7.91 | 87.04 |
| 22/04/22 | COLES EXPRESS FINDON | | 981 | 120.48L | Diesel | 209.09 | 20.91 | 230.00 |
| Total | | | | | | \$288.22 | \$28.82 | \$317.04 |
| CARD NUMBER: 121314 | | NAME: Driver 1 | | REGISTRATION: ABC125 | | | | |
| 20/04/22 | COLES EXPRESS MANSFIELD PARK | | 686 | 55.60L | Diesel | 89.92 | 8.99 | 98.91 |
| 20/04/22 | COLES EXPRESS MANSFIELD PARK | | 686 | 3.75L | AdBlue | 6.82 | 0.68 | 7.50 |
| 22/04/22 | COLES EXPRESS ISLINGTON | | 204 | 61.26L | Diesel | 109.10 | 10.91 | 120.01 |
| Total | | | | | | \$205.84 | \$20.58 | \$226.42 |

